PENGURUSAN STOR & INVENTORI YANG BERKESAN

20 January 2014 (Monday)  9.00 am – 5.00 pm  Bangi Golf Resort, Bangi, Selangor

PENGENALAN
Inventori adalah bahan-bahan mentah, barang-barang kerja dalam proses dan barang siap sepenuhnya yang dianggap sebagai sebahagian daripada aset perniagaan yang bervalur atau akan sedia untuk dijual. Inventori merupakan salah satu aset yang paling penting bahawa kebanyakan perniagaan memiliki, kerana perolehan inventori merupakan salah satu sumber utama penjana pendapatan dan pendapatan seterusnya untuk pemegang saham / pemilik syarikat.

Gudang adalah bangunan komersial untuk penyimpanan barang-barang. Gudang yang digunakan oleh pengeluar, pengimport, pengekspor, pemborong, perniagaan pengangkutan, adat, dan lain-lain

OBJEKTIF
Di penghujung program ini, para peserta akan dapat:
- Memahami operasi inventori, stor & gudang
- Mengenali peranan dan peranan dalam mengurus stor dan gudang secara lancar
- Mengenali mod pengangkutan yang ada untuk mengurangkan ko logistik

SIAPAN YANG HARUS HADIR
Store Supervisor, Store Leader & Store Keeper.

METODOLOGI
Kuliah, Perbincangan & Aktiviti Berkumpulan, Tontonan Video.

PENGAJAR
Mr Gan, is a PSMB approved Trainer. He holds the Bachelors Degree in Economics and Master in Business Administration. During his studies on masters, he specializes in the area of Supply Chain Management. With a combination of Economics, Management and Supply Chain, he has made him a sought after facilitator in various aspects and areas of training. He is extremely fluent in Bahasa Malaysia and English and this helps him to truly reach all level of his audience.

Gan has more than 12 years of working experience both in manufacturing as well as service sector. He has served in one of the Malaysia’s well-known fast food chain as the manager, before he joined the manufacturing in the paper board packaging industry. He held a senior position in the industry before he left and joined a reputable trade organization. Here is where, he equipped himself with vast knowledge and experience of industries and had presented several papers on industries to the government agencies / departments. His experience ranges from industries such as manufacturing, academic, retail and others. He has trained several manufacturing as well as servicing companies all over the country in the area of supply chain, management, supervisory, motivational, etc.

Gan has delivered more than 100 programs in areas of Supply Chain, Business Process, Product Development, Management, Operational Excellence, and many others. Currently, he conducts more than 30 programs per year in the area of supply chain, management, supervisory, clerical, motivational, outdoor/indoor teambuilding and good work attitude. He conducts these programmes in English and Bahasa Malaysia.

FEES
(Fees include Program Materials, Refreshment, Lunch & Certificate of Attendance)
RM 449/per participant

REGISTRATION & PAYMENT
- Please scan & email the completed form to achievertac@gmail.com
- Cheque with correct payment made in favour of “ACHIEVER TRAINING AND CONSULTANCY”, must be forwarded to us before or on the program date OR
- Payment by cash needs to be banked-in before the program date & bank-in slip to be faxed to us OR
- Walk-in participants must pay cash on the program day.

CANCELLATION PROCEDURES
- ANY CANCELLATION OF REGISTRATION SHOULD BE IN WRITING TO US
- Cancellation within 3 days prior to the program - no refund
- Cancellation between 4 - 5 days - 50% refund
- Cancellation 6 days prior to the program - full refund

-REPLACEMENT IS ACCEPTABLE WITH NO ADDITIONAL COST-

For further enquiries and registration, please contact us at:
Tel: +6.016.6642 562
E-mail: achievertac@gmail.com/vrachiever@gmail.com
Website: http://achievertac.weebly.com

KANDUNGAN KURSUS

PENGURUSAN STOR / INVENTORI
- Kaintan antara stok, stor & gudang
- Apa itu stok & Jenis-jenis stok
- Tujuan penyimpanan stok
- Lokasi, Susunan & Kawalan stok – EOQ, ROP & Stok Keselamatan
- Bar Coding & Pengekodan stok
- Perekodan, Pemeriksaan dan Pengiraan stok
- Mengapa ”Zero Stock”

PENGURUSAN STOR & GUDANG
- Persamaan & perbezaan antara stor & gudang
- Pentadbiran stor / gudang
- Penerimaan Barang
- Penyimpanan Barang
- Pengekodan Barang – cara stacking
- Pemilihan Barang
- Pengekodan Barang
- Operasi sistem maklumat
- Mod pengangkutan terbaik

REGISTRATION FORM

Dear Sir,
Please register the following participants for the above program:

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Enclosed is our cheque / bank draft no. ......................... for RM ... being payment for the registration of participant(s) made in favour of the “ACHIEVER TRAINING AND CONSULTANCY”

Submitted by:
Name: .................................................................
Designation: ..........................................................
Company: ............................................................
Address: .............................................................
Tel No.: .........................................................  Fax No.: .................................